

VIDEO SURVEILLANCE ON SCHOOL PROPERTY

The Board authorizes the use of video surveillance devices on District property to ensure the health, welfare, and safety of all staff, students, and visitors to District property and to safeguard District buildings, grounds, and equipment. The superintendent will approve appropriate locations for surveillance devices.

Tapes will be installed and removed on a rotating basis by District personnel appointed by the superintendent. The tapes may be reviewed by District personnel for discipline and evaluation purposes. If disciplinary action is taken as a result of a video tape, the parent/guardian may request, in writing within 5 days, to review the tape with the appropriate school personnel.

In the event a tape from a video surveillance device contains evidence of wrongdoing, be it a crime or violation of school conduct policies that could result in discipline, the actual, original tape will be pulled from service and not re-used or taped over for a period of not less than 3 years following the incident in question. Should the tape be confiscated by prosecutorial authorities as evidence in a crime, the District will take all steps possible to arrange for a certified copy to be retained by the District.

The superintendent will notify staff, students, and parents through handbooks or by other means that video surveillance may occur on District property. A notice will also be posted at the main entrance of all school district buildings indicating the use of video surveillance.

The District may choose to make surveillance recordings part of a student's educational record or a staff member's personnel record. The District will comply with all applicable state and federal laws related to record maintenance and retention.

Legal References:

20 U.S.C. §1231g, Family Educational Rights and Privacy Act

1st Reading: May 21, 2007

2nd Review: June 4, 2007

Adopted: June 18, 2007